

TIMBERLAKE ESTATES PROPERTY OWNERS ASSOCIATION

Executive Board Meeting

January 15, 2018

MINUTES SUMMARY

Meeting was held at the home of Chairman Ralph Ruiz, and called to order at 7:35 p.m. All Board members were present except Ann Pavalock, and Axel Kirchgessner. Axel joined the meeting for a short while via telephone. Present were Debbie Shifflet, Jane Plumlee, Dean Nichols, and Jeff Hellig, together with two recently-elected members, Janice Shreckengaust and Rasoul Saneifard. Axel Kirchgessner was also re-elected for 2018-2019. The Board reorganized some of its officers for 2018-2019 as follows: *Chair*-Rasoul Saneifard; *Vice Chair*-Axel Kirchgessner; *Treasurer*-Debbie Shifflet; *Secretary*-Ralph Ruiz; *Communications*-Janice Shreckengaust; *Lake Manager*-Dean Nichols; and *Security*-Jeff Hellig.

Debbie said the bank reconciliation was not ready, but it would be for the upcoming Annual Meeting on January 22, 2018. She discussed the responses received to date for the 2018 Maintenance Fee statements in the amount of \$200 each, mailed out to property owners requesting current proof of age and/or disability, and contact information. The information is necessary to update all property owners' HOA records, and to prepare a new subdivision Directory. Dean reiterated the need to include funding into the new budget to cover the proposed lake overflow ditch and cost of cutting and removing about 27 dead trees.

Ralph advised the Board that our attorney has acted on our behalf regarding the recent City of Houston Planning Department's letter of intention to have a hearing on a property owner's request to replat a lot on Cypress-N. Houston for commercial use. Two other properties in the Attorney's hands were discussed, and one will be turned over to Harris County for action. Also, there were no replies to Ann's eblast for volunteers to form a 2018 Budget Committee. Ralph briefly mentioned the plan to hire Action Management Company to assist us on a monthly basis with our books and paperwork. He also noted a letter that had been mailed to many property owners, accusing the Board of improprieties and requesting a vote to dissolve the current Board. This letter was brought to the Board's attention by a Board member; nevertheless, Ralph dismissed the letter as "rumors."

The meeting adjourned at 9:00 p.m.